

## A. Statement of Compliance - Licence Details

**ALL Licence holders must check that the Licence details in Section A are correct.**

If there are changes to any of these details, **you must advise Environment Protection Authority (EPA) and apply as soon as possible for a variation to your Licence or for a Licence transfer.**

Licence variation and transfer application forms are available on the EPA website at: <http://www.epa.nsw.gov.au/licensing-and-regulation/licensing> or from regional offices of the EPA, or by contacting by telephone 02 9995 5700.

If you are applying to vary or transfer your Licence, you must still complete and submit this Annual Return.

### A1. Licence holder

**Licence number** : 2411  
**Licence holder** : HILLTOP MEATS PTY LTD  
**Trading name (if applicable)** :  
**ABN** : 82 143 273 349  
**ACN** : 143 273 349  
**Reporting period** : From: 12-6-2017 To: 11-6-2018

### A2. Premises to which Licence Applies (if applicable)

**Common name (if any)** : HILLTOP MEATS  
**Premises** : 13 SCENIC ROAD YOUNG 2594 NSW

### A3. Activities to which Licence Applies

Livestock processing activities

### A4. Other Activities (if applicable)

### A5. Fee-Based Activity Classifications

**Note** that the fee based activity classification is used to calculate the administrative fee.

Fee-based activity	Activity scale	Unit of measure
Slaughtering or processing animals	> 30,000.00	T annual processing capacity
Rendering or fat extraction	> 0.00 - 4,000.00	T annual production capacity

## A6. Assessable Pollutants (if applicable)

**Note** that the identification of assessable pollutants is used to calculate the **load-based fee**. The following assessable pollutants are identified for the fee-based activity classifications in the licence:

## B. Monitoring and Complaints Summary

### B1. Number of Pollution Complaints

Pollution Complaint Category	Complaints
Air	4
Water	0
Noise	0
Waste	0
Other	0
<b>Total complaints recorded by the licensee during the reporting period</b>	<b>4</b>

### B2. Concentration Monitoring Summary

For each concentration monitoring point identified in your licence, details are displayed below. If concentration monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

**Note** that this does not exclude the need to conduct appropriate concentration monitoring of assessable pollutants as required by load-based licensing (if applicable).

#### Monitoring Point 10

**Groundwater Quality Monitoring, Piezometer marked "F" on Plan 4 Cherryhaven Orchards Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre	4	4	968	1029	1130
Nitrogen (total)	milligrams per litre	4	4	22.50	31.08	37.70
pH	pH	4	4	7.16	7.49	7.71
Phosphorus (total)	milligrams per litre	4	4	0.1	0.07	0.08
Standing Water Level	metres (Australian Height Datum)	4	4	5.2	6.2	7.2

## Monitoring Point 11

Soil Monitoring, Soil test point marked "1" (Lucerne Paddock 1) on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	70.7	70.7	70.7
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	11.68	11.68	11.68
Conductivity	microsiemens per centimetre	1	1	104	104	104
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	5.16	5.16	5.16
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	1.11	1.11	1.11
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	1.11	1.11	1.11
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.1	0.1	0.1
Exchangeable sodium percentage	percent	1	1	0.86	0.86	0.86
Nitrate	milligrams per kilogram	1	1	15.62	15.62	15.62
Nitrogen (total)	milligrams per kilogram	1	1	1890	1890	1890
Organic carbon	percent	1	1	4.43	4.43	4.43
pH	pH	1	1	6.3	6.3	6.3
Phosphorus (total)	milligrams per kilogram	1	1	70.07	70.07	70.07
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	19.2	19.2	19.2

## Monitoring Point 12

Soil Monitoring, Soil test point marked "2" (Lucerne Paddock 2) on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	86.46	86.46	86.496
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	10.11	10.11	10.11
Conductivity	microsiemens per centimetre	1	1	105	105	105
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	3.33	3.33	3.33
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	0.9	0.9	0.9
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	444.6	444.6	444.6
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.06	0.06	0.06
Exchangeable sodium percentage	percent	1	1	0.59	0.59	0.59
Nitrate	milligrams per kilogram	1	1	21.67	21.67	21.67
Nitrogen (total)	milligrams per kilogram	1	1	1151	1151	1151
Organic carbon	percent	1	1	3.69	3.69	3.69
pH	pH	1	1	5.7	5.7	5.7
Phosphorus (total)	milligrams per kilogram	1	1	799.7	799.7	799.7
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	5.92	5.92	5.92

## Monitoring Point 13

**Soil Monitoring, Soil test point marked "3" (Lucerne Paddock 3) on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	60.39	60.39	60.39
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	7.25	7.25	7.25
Conductivity	microsiemens per centimetre	1	1	82.6	82.6	82.6
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	2.72	2.72	2.72
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	0.52	0.52	0.52
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	330.33	330.3	330.3
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.06	0.06	0.06
Exchangeable sodium percentage	percent	1	1	0.83	0.83	0.83
Nitrate	milligrams per kilogram	1	1	13.86	13.86	13.86
Nitrogen (total)	milligrams per kilogram	1	1	1240	1240	1240
Organic carbon	percent	1	1	2.7	2.7	2.7
pH	pH	1	1	5.8	5.8	5.8
Phosphorus (total)	milligrams per kilogram	1	1	638	638	638
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	4.21	4.21	4.21

## Monitoring Point 14

**Soil Monitoring, Soil test point marked "4" (Milners Paddock) on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	48.4	48.4	48.4
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	6.17	6.17	6.17
Conductivity	microsiemens per centimetre	1	1	62.2	62.2	62.2
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	2.01	2.01	2.01
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	0.33	0.33	0.33
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.6	0.6	0.6
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.03	0.03	0.03
Exchangeable sodium percentage	percent	1	1	0.49	0.49	0.49
Nitrate	milligrams per kilogram	1	1	12.87	12.87	12.87
Nitrogen (total)	milligrams per kilogram	1	1	1210	1210	1210
Organic carbon	percent	1	1	2.79	2.79	2.79
pH	pH	1	1	5.9	5.9	5.9
Phosphorus (total)	milligrams per kilogram	1	1	510.4	510.4	510.4
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	8.24	8.24	8.24

## Monitoring Point 15

**Soil Monitoring, Soil test point marked "5" (Hay Shed Paddock) on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	78.7	78.7	78.7
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	8.29	8.29	8.29
Conductivity	microsiemens per centimetre	1	1	71.5	71.5	71.5
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	2.46	2.46	2.46
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	0.61	0.61	0.61
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.96	0.96	0.96
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.06	0.06	0.06
Exchangeable sodium percentage	percent	1	1	0.72	0.72	0.72
Nitrate	milligrams per kilogram	1	1	8.94	8.94	8.94
Nitrogen (total)	milligrams per kilogram	1	1	1390	1390	1390
Organic carbon	percent	1	1	3.03	3.03	3.03
pH	pH	1	1	5.8	5.8	5.8
Phosphorus (total)	milligrams per kilogram	1	1	820.6	820.6	820.6
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	8.41	8.41	8.41

## Monitoring Point 16

**Soil Monitoring, Soil test point marked "6" on Plan 4 Cherryhaven Orchards Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	73.37	73.37	73.37
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	11.37	11.37	11.37
Conductivity	microsiemens per centimetre	1	1	112	112	112
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	5.17	5.17	5.17
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	2.79	2.79	2.79
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.79	0.79	0.79
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.22	0.22	0.22
Exchangeable sodium percentage	percent	1	1	1.93	1.93	1.93
Nitrate	milligrams per kilogram	1	1	9.449	9.449	9.449
Nitrogen (total)	milligrams per kilogram	1	1	8590	8590	8590
Organic carbon	percent	1	1	3.26	3.26	3.26
pH	pH	1	1	7	7	7
Phosphorus (total)	milligrams per kilogram	1	1	609.4	609.4	609.4
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	5.74	5.74	5.74

## Monitoring Point 17



**Soil Monitoring, Soil test point marked "7" on Plan 4 Cherryhaven Orchards Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	42.46	42.46	42.46
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	10.53	10.53	10.53
Conductivity	microsiemens per centimetre	1	1	212	212	212
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	4.58	4.58	4.58
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	2.22	2.22	2.22
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.67	0.67	0.67
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.36	0.36	0.36
Exchangeable sodium percentage	percent	1	1	3.42	3.42	3.42
Nitrate	milligrams per kilogram	1	1	9.9	9.9	9.9
Nitrogen (total)	milligrams per kilogram	1	1	1450	1450	1450
Organic carbon	percent	1	1	4.24	4.24	4.24
pH	pH	1	1	6.5	6.5	6.5
Phosphorus (total)	milligrams per kilogram	1	1	506	506	506
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	4.55	4.55	4.55

## Monitoring Point 18

Soil Monitoring, Soil test point marked "8" on Plan 4 Cherryhaven Orchards Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus	milligrams per kilogram	1	1	49.83	49.83	49.83
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	9.78	9.78	9.78
Conductivity	microsiemens per centimetre	1	1	126	126	126
Exchangeable aluminium	centimoles of positive charge per kilogram of soil	1	1	no lab result	no lab result	no lab result
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	4.15	4.15	4.15
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	1.53	1.53	1.53
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.86	0.86	0.86
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.54	0.54	0.54
Exchangeable sodium percentage	percent	1	1	5.52	5.52	5.52
Nitrate	milligrams per kilogram	1	1	11.99	11.99	11.99
Nitrogen (total)	milligrams per kilogram	1	1	1160	1160	1160
Organic carbon	percent	1	1	2.7	2.7	2.7
pH	pH	1	1	6.8	6.8	6.8
Phosphorus (total)	milligrams per kilogram	1	1	501.6	501.6	501.6
Phosphorus Sorption Capacity	milligrams per kilogram	1	1	7.27	7.27	7.27

## Monitoring Point 20

**Air Emissions Monitoring - Biofilter Inlet, Sampling point marked "Odour monitoring point (inlet)" on diagram "Environmental System Management Layout" Hilltop Meats, 13 Scenic Rd, Young, Drawing number 72-70 Rev B**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Odour	odour units	1	2	21300	11510	1720
Volumetric flowrate	cubic metres per second	1	2	33800	27300	46700
Velocity	metres per second	1	2	12.1	16.35	20.6
Temperature	Celsius	1	1	15.1	15.1	15.1
Moisture content	percent	1	1	100	100	100

### Monitoring Point 21

**Air Emissions Monitoring - Biofilter Outlet, Sampling point(s) "Odour monitoring point (outlet)" Biofilter 1 and Biofilter 2 on diagram "Environmental System Management Layout" Hilltop Meats, 13 Scenic Rd, Young, Drawing number 72-70 Rev B**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Odour	odour units	2	6	181	467	1450
Volumetric flowrate	cubic metres per second	0	0	0	0	0
Velocity	metres per second	0	0	0	0	0
Temperature	Celsius	0	0	0	0	0
Moisture content	percent	0	0	100	100	100

### Monitoring Point 3

**Effluent Quality Monitoring point, post wastewater treatment system and prior to effluent irrigation, Sampling point marked as "Effluent quality monitoring point" on diagram "Environmental System Management Layout" Drawing number 72-70 Rev B**

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Ammonia	milligrams per litre	4	4	0.83	19.58	35
BOD	milligrams per litre	4	4	70	113.75	155

Conductivity	microsiemens per centimetre	4	4	1380	1467.5	168
Nitrogen (total)	milligrams per litre	4	4	123	145.5	168
pH	pH	4	4	6.66	6.77	6.91
Phosphorus (total)	milligrams per litre	4	4	23.4	25.5	30.1
Sodium	milligrams per litre	4	4	168	191.75	216
Total suspended solids	milligrams per litre	4	4	187	752.75	1010

### Monitoring Point 4

Influent Quality Monitoring prior to wastewater treatment system, Sampling point marked as "Influent quality monitoring point" on diagram "Environmental System Management Layout" Drawing number 72-70 Rev B

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Ammonia	milligrams per litre	4	4	10.07	8.56	12.5
BOD	milligrams per litre	4	4	208	1563	3460
Conductivity	microsiemens per centimetre	4	4	931	812	1320
Nitrogen (total)	milligrams per litre	4	4	574.9	74.1	346
pH	pH	4	4	7.38	6.61	7.91
Phosphorus (total)	milligrams per litre	4	4	19.67	12.1	28
Sodium	milligrams per litre	4	4	127.5	92	222
Total suspended solids	milligrams per litre	4	4	1750	2785	4750

### Monitoring Point 5

Groundwater Quality Monitoring, Piezometer marked "A" on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre	4	No standing water	0	0	0

Nitrogen (total)	milligrams per litre	4	no standing water	0	0	0
pH	pH	4	no standing water	0	0	0
Phosphorus (total)	milligrams per litre	4	no standing water	0	0	0
Standing Water Level	metres (Australian Height Datum)	4	no standing water	0	0	00

## Monitoring Point 6

Groundwater Quality Monitoring, Piezometer marked "B" on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre	4	4	1870	1985	2060
Nitrogen (total)	milligrams per litre	4	4	22.3	23.2	24
pH	pH	4	4	7.49	7.78	8.1
Phosphorus (total)	milligrams per litre	4	4	.060	0.11	0.14
Standing Water Level	metres (Australian Height Datum)	4	4	5	5.2	5.3

## Monitoring Point 7

Groundwater Quality Monitoring, Piezometer marked "C" on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre	4	4	3620	3660	3710
Nitrogen (total)	milligrams per litre	4	4	60.1	64.3	67.6
pH	pH	4	4	7.41	7.56	7.86
Phosphorus (total)	milligrams per litre	4	4	0.03	0.04	0.06
Standing Water Level	metres (Australian Height Datum)	4	4	6.2	7.5	8.5

## Monitoring Point 8

Groundwater Quality Monitoring, Piezometer marked "D" on Plan 3 Hilltop Meats Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre	4	4	2870	3093	3260
Nitrogen (total)	milligrams per litre	4	4	76.3	100	126
pH	pH	4	4	7.12	7.25	7.39
Phosphorus (total)	milligrams per litre	4	4	0.03	0.3	0.3
Standing Water Level	metres (Australian Height Datum)	4	4	6.2	6.93	7.8

## Monitoring Point 9

Groundwater Quality Monitoring, Piezometer marked "E" on Plan 4 Cherryhaven Orchards Effluent Water Management Plan, drafted by CPC Land Development Consultants and dated 19/9/14

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre	4	no standing water	0	0	0
Nitrogen (total)	milligrams per litre	4	no standing water	0	0	0
pH	pH	4	no standing water	0	0	0
Phosphorus (total)	milligrams per litre	4	no standing water	0	0	0
Standing Water Level	metres (Australian Height Datum)	4	no standing water	0	0	0

## B3. Volume or Mass Monitoring Summary

For each volume or mass monitoring point identified in your licence, details are displayed below. If volume or mass monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

**Note** that this does not exclude the need to conduct appropriate volume or mass monitoring of assessable pollutants are required by load-based licensing (if applicable).

## Monitoring Point 2

**Effluent Volume Monitoring point, post wastewater treatment system and prior to effluent irrigation, Flowmeter marked as "Effluent volume monitoring point" on diagram "Environmental System Management Layout" Drawing number 72-70 Rev B**

Unit of measure	Frequency	No. of measurements made	Lowest result	Mean result	Highest result
kilolitres per day	Daily	47	98	200.47	360

## C. Statement of Compliance - Licence Conditions

### C1. Compliance with Licence Conditions

Were all conditions of the licence complied with (including monitoring and reporting requirements)?	Yes
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## D. Statement of Compliance - Load Based Fee Calculation

If you are not required to monitor assessable pollutants by your licence, **no data** will appear below.

If assessable pollutants have been identified on your licence, the following worksheets for each assessable pollutant will determine your load based fee for the licence fee period to which this Annual Return relates.

**Loads of assessable pollutants must be calculated using any of the methods provided in EPA's Load Calculation Protocol for the relevant activity.** A Load Calculation Protocol would have been already sent to you with your licence. If you require additional copies, you can download the Protocol from the EPA's website or you can contact us on telephone 02 9995 5700.

You are required to keep all records used to calculate licence fees for four years after the licence fee was paid or became payable, whichever is the later date.

## E. Statement of Compliance - Requirement to Prepare PIRMP

Have you prepared a Pollution Incident Response Management Plan (PIRMP) as required under section 153A of the Protection of the Environment Operations (POEO) Act 1997?	Yes
Is the PIRMP available at the premises?	Yes
Is the PIRMP available in a prominent position on a publicly accessible website?	No

Has the PIRMP been tested?	<b>No</b>
Has the PIRMP been updated?	<b>No</b>
Number of times the PIRMP was activated in this reporting period?	<b>0</b>
The PIRMP was activated on	

## F. Statement of Compliance - Requirement to Publish Pollution Monitoring Data

Are there any conditions attached to your licence that require pollution monitoring to be undertaken as required under section 66(6) of the Protection of the Environment Operations (POEO) Act 1997?	<b>Yes</b>
Do you operate a website?	<b>No</b>

## G. Statement of Compliance - Environment Management System and Practices

Do you have an ISO 14001 certified Environmental Management System (EMS) OR any other system that EPA considers is equivalent to the accountability, procedures, documentation and record keeping requirements of an ISO 14001 certified EMS?	<b>No</b>
Have you conducted an assessment of your activities and operations to identify the aspects that have a potential to cause environmental impacts and implemented operational controls to address these aspects?	<b>Yes</b>
Have you established and implemented an operational maintenance program, including preventative maintenance?	<b>Yes</b>
Do you keep records of regular inspections and maintenance of plant and equipment?	<b>Yes</b>
Do you conduct regular site audits to assess compliance with environmental legal requirements and assess conformance to the requirements of any documented environmental practices, procedures and systems in place?	<b>Yes</b>
Are the audits of documented environmental practices, procedures and systems undertaken by a third party?	<b>Yes</b>
Have you established and implemented an environmental improvement or management plan?	<b>No</b>
Do you train staff in environmental issues that may arise from your activities and operations and keep records of this	<b>Yes</b>

## H. Signature and Certification



This Annual Return may only be signed by person(s) with legal authority to sign it as set out in following categories: an Individual, a Company, a Public authority or a Local council.

It is an offence to supply any information in this form that is false or misleading in a material respect, or to certify a statement that is false or misleading in a material respect. There is a maximum penalty of \$250,000 for a corporation and \$120,000 for an individual.

I/We

- declare that the information in the Monitoring and Complaints Summary in Section B of this Annual Return application is correct and not false or misleading in a material respect, and
- certify that the information in the Statement and Compliance in sections A, C, D, E, F, G and H and any other pages attached to Section C is correct and not false or misleading in a material respect.

### Signed by: Director

<b>Name</b>	Ted Campbell
<b>Position</b>	Director
<b>Email Address</b>	tcampbell@becampbell.com.au
<b>Phone Number</b>	02 9612 1426

<b>Signature</b>	
<b>Name</b>	
<b>Position</b>	
<b>Date</b>	/ /

### Declaration

I declare that the information in the Monitoring and Complaints Summary in section B of this Annual Return is correct and not false or misleading in a material respect, and

I certify that the information in the Statement of Compliance in section A,C,D,E,F and G and any pages attached to Section C is correct and not false or misleading in a material respect.